

Phillip L. Block

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- Summary** Extensive experience as a technical communications consultant, specializing in web site design and maintenance, as well as many other types of print and online documents. Well-organized, analytical individual who excels at working with detail. Good writer and speller. Works well independently and on project teams. Expresses creativity through writing and photography in both print and online formats.
- Experience**
- eCommerce web site prototype design
 - Led production HTML development for eight-site “Virtual Information System” (extranet)
 - Corporate web site user interface makeovers
 - Prototype intranet web site designs
 - Updated and maintained corporate intranets
 - Produced web site designs, graphics, and production content
 - Freelance web site development
- Software**
- HTML: Dreamweaver; HomeSite; HoTMetaL Pro; MS FrontPage
 - Graphics: Adobe Photoshop; Paint Shop Pro, MS Visio
 - MS Office: Word, Excel, PowerPoint, Access, Publisher, and Sharepoint
- Employment**
- | | |
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| Compuware Corporation | Milwaukee, WI |
| Technical Communications Analyst | |
| GraySoft, Inc. | Brown Deer, WI |
| Marketing Communications Manager | |
| EMS Solutions, Inc. | Milwaukee, WI |
| Director of Training and Documentation | |
- Education**
- | | |
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| Michigan Technological University | Houghton, MI |
| Bachelor of Science, Business Administration | |
- Over 75 online courses in web design and development, communications, software applications, business analysis, operating systems, and general computing and information technology topics.
- Community**
- Interfaith Conference of Greater Milwaukee: Mentor-Job Seeker Program. Selected as Mentor of the Year during second year of service.
 - The Abil/Ty Connection: Mentor.
- Portfolio** To view online credentials, visit www.PhilBlock.info and select WEB SITES, PORTFOLIO and EDUCATION..
- References** Available upon request.